

Draft MINUTES
**Laurens Central School
Board of Education
Distance Learning Room - 7:30 PM
June 18, 2024**

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:30 pm by President C. Struckle.

2. Roll call and quorum check

**Board Members Present: C. Struckle, T. Francisco, G. Murello,
M. Wikoff, P. Bush**

Board Members Absent: None

**Others Present: J. Mushtare, Building Principal; P. Weir, District Clerk;
A. Schlee, District Treasurer; J. Kessler, Head of Transportation; Steve
West, B & G; Members of the Staff and Community (see attached sign in
sheet).**

3. Public Hearing: Review of the District Level SAVE Plan

**Public Hearing to Review the District Level SAVE Plan closed at
7:31 pm. There were only minor changes made.**

Adoption of Agenda

II. ADOPTION OF AGENDA

**Motion made by P. Bush-Allen, seconded by M. Wikoff to adopt the
agenda. Motion carried 5-0-0.**

Minutes

III. MINUTES

1. Minutes - Regular Meeting – 5/22/24

**Motion made by G. Murello, seconded by P. Bush-Allen to approve the
minutes. Motion carried 5-0-0.**

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

**At this time employee Dan Martin asked to speak to the board of
education.**

**The board adjourned to Executive Session at 7:32 pm. Motion made
by P. Bush-Allen, seconded by G. Murello. Motion carried 5-0-0.**

**The board adjourned from Executive Session at 7:41 pm. Motion
made by T. Francisco, seconded by M. Wikoff. Motion carried 5-0-0.**

Reports and Discussions

V. REPORTS AND DISCUSSIONS

1. World Cultures Club Trip updates – G. Fairchild & M. Bello
 - Updates given on the Belize trip for July 2025
 - chaperones and a list of students and adults interested was given
 - Dates, cost, and itinerary were provided
2. Senior Trip for Class of 2025 – J. Mann & C. Cox
 - Advisors for the class provided student ideas and would like permission to talk to the charter bus company about costs for the senior trip next year

3. Superintendent's Report – W. Dorritie – written - absent
4. Building Principal' Report – J. Mushtare
 - Regent exams & corrections
 - Play Day at Gilbert Lake
 - Safety Patrol trip
 - Half Day today due to the heat
 - Graduations – dates and times were provided
5. Supervisor of Transportation Report – J. Kessler
 - winding down the school year
 - Inspection on July 10th
 - hoping to have our SUVs inspected at Morris because they can no longer go on our lift – we need a 2 post lift to accommodate them
6. Buildings and Grounds Report – S. West
 - Activities – keeping up with everything
 - Regents testing in room with A/C
 - HVAC in kitchen is down
 - Sports – rubrics for mergers

Correspondence

VI. CORRESPONDENCE

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)
2. Treasurer's Report C Fund (Cafeteria)
3. Treasurer's Report F Fund (Special)
4. Treasurer's Report T Fund (Trust & Agency)
5. Treasurer's Report L Fund (Library)
6. Treasurer's Report H Fund (Checking) (Capital Project)
7. Treasurer's Report H Fund (Savings) (Capital Project)
7. NYLAF Investment Account
8. Transfers Over \$1000

Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the Treasurer's Reports. Motion carried 5-0-0.

B. Other Reports (No Approval Required)

1. Warrants

Warrant #48	A Fund \$154,583.10 (General)
Warrant #20	C Fund \$9,446.25 (Cafeteria)
Warrant #23	F Fund \$9,977.90 (Special)
Warrant #22	T Fund \$243.57 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$ (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #	P Fund \$0 (Payroll)
Warrant #49	A Fund \$83,864.54 (General)
Warrant #21	C Fund \$9,272.16 (Cafeteria)
Warrant #24	F Fund \$1,064.60 (Special)
Warrant #23	T Fund \$572.35 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #50	P Fund \$185,005.82 (Payroll)
Warrant #51	A Fund \$141,176.51 (General)
Warrant #22	C Fund \$6,942.21 (Cafeteria)
Warrant #25	F Fund \$2,475.48 (Special)
Warrant #24	T Fund \$258.06 (Trust & Agency)

Warrant #	H Fund \$0 (Capital Fund)
Warrant #8	TE Fund \$918.80 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #52	P Fund \$209,899.96 (Payroll)

2. Transfers Under \$1000
3. Internal Claims Auditor's Reports
4. Revenue Status Report - Fund A
5. Extracurricular Reconciliation Report

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

R. Gardner Summer Work

1. The appointment of Ross Gardner to work an additional 20 days at 1/200th of his annual salary during the summer (July 1 to August 31) as per the LTA Contract.

Motion made by G. Murello, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

Substitutes 2023-2024

2. The appointment of the following individuals as substitutes for the remainder of the 2023-2024 school year.

Certified Teachers - \$100.00 per day

Louise Liner – retroactive to June 4, 2024

Non-Certified Teachers - \$90.00 per day

Anthony Derrenbacher – retroactive to May 29, 2024

Motion made by M. Wikoff, seconded by T. Francisco to approve the above appointments. Motion carried 5-0-0.

J. Sander Tenure

3. BE IT RESOLVED, that the Board of Education of the Laurens Central School District, based upon a review of the employment history of Jennifer Sander, which reveals that she was not appointed to tenure as an Elementary Teacher (after serving the requisite years in that area), hereby corrects her employment status to grant her tenure in the area of Elementary Teacher, effective 09/01/2024.

Motion made by T. Francisco, seconded by G. Murello to approve the above appointment. Motion carried 5-0-0.

2024-2025 Appointments

4. The following appointments for the 2024-2025 school year:

Andrea Hall	Eligibility Chairperson	\$1700
Randi Bell	Arts in Education Coordinator	\$696
Andrea Hall	Bus Dispatcher	\$2981
Deborah Lawyer	Tax Collector	\$1976
Pam Weir	Records Management	\$1082
Jackie Tate	Co-Team Leader	\$7989
Beth West	Co-Team Leader	\$7989
Andrea Hall	Substitute Coordinators	\$3479
Edward Wright		(divided equally)

Any LCS Employee appointed by the
Superintendent as a Before School Monitor

\$10.00 per day

**Motion made by P. Bush-Allen, seconded by T. Francisco to approve the
above appointments. Motion carried 5-0-0.**

Amendments Individual Contracts

5. The amendments to the contracts of the following individuals:

Malinda Brodie – Microcomputer Specialist
William Dorritie – Superintendent
John Kessler – Head Bus Driver
John Mushtare – Building Principal
Amy Schlee – District Treasurer
Pamela Weir – Confidential Secretary
Pamela Weir – District Clerk
Sam Weitzel – Maintenance Worker

**Motion made by G. Murello, seconded by P. Bush-Allen to approve the
above amendments. Motion carried 5-0-0.**

Individual Contracts

6. The 3 year contract for the following individuals:

Patrick Dugan – Maintenance Worker
Kelly Gardner – School Psychologist
Kerry Gartung – Secretary to Director of ISS/Data Specialist
Lindsey Gifford – Director of Instructional Support Services
Charles Walker – District Technology Coordinator/Technician
Steve West – Director of Facilities/Athletic Director
Edward Wright – Deputy District Treasurer

**Motion made by T. Francisco, seconded by M. Wikoff to approve the above
contracts. Motion carried 5-0-0.**

K. Hutzley, ESY Teacher Aide

7. The appointment of Katrina Hutzley as a Teacher Aide for the Extended School
Year Special Education summer program. The hourly rate will be calculated
based on a teacher aide's 2024-2025 salary.

**Motion made by P. Bush-Allen, seconded by G. Murello to approve the
above appointment. Motion carried 5-0-0.**

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the
Superintendent, approve the following:

District Level SAVE Plan

1. The District Level SAVE Plan following completion of the 30 day public
comment period with final approval to be granted at the July 17, 2024 Board of
Education Meeting.

**Motion made by P. Bush-Allen, seconded by G. Murello to approve the
above plan. Motion carried 5-0-0.**

Building Level SAVE Plan

2. The Laurens Central School Building Level SAVE Plan for the 2024-2025
School Year.

**Motion made by M. Wikoff, seconded by P. Bush-Allen to approve the
above plan. Motion carried 5-0-0.**

Contract Upstate Caring Partners

3. The attached contract with Upstate Caring Partners for the 2024-2025 school

year.

Motion made by T. Francisco, seconded by G. Murello to approve the above contract. Motion carried 5-0-0.

Agreement Access Therapy Group

4. The attached agreement between the Laurens Central School District and Access Therapy Group for the 2024-2025 school year.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above agreement. Motion carried 5-0-0.

Guidelines Athletic Mergers

5. The attached guidelines and rubrics for athletic mergers with Milford Central School for a period of three years starting July 1, 2024 and ending June 30, 2027.

Motion made by G. Murello, seconded by M. Wikoff to approve the above guidelines and rubrics. Motion carried 5-0-0.

Senior Trip Planning Authorization

6. To authorize Jennifer Mann and Christine Cox to contact charter bus companies for the purpose of gathering pricing information and options for the Class of 2025 senior trip to take place at the end of the 2024-2025 school year. The Laurens Central School Board of Education has the right to rescind their decision at any time.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above authorization. Motion carried 5-0-0.

Milk & Ice Cream Bids

7. To award the milk bid to Instantwhip and the ice cream bid to Hershey for the 2024-2025 school year.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the above bids. Motion carried 5-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE, CPSE and 504 cases:

CSE: 11085, 10701, 10969, 10865, 11166, 10913, 10856, 10749, 21203, 10337, 11104, 10867, 10918, 11044, 10637, 10818, 11162, 10805

CSPE: None

504: 21206

Motion made by P. Bush-Allen, seconded by T. Francisco to approve the above CSE cases. Motion carried 5-0-0.

Information

XI. INFORMATION

1. Enrollment Report May 31, 2024
2. NYSIR News – May 2024

Meetings

XII. MEETINGS

1. Board of Education Reorganizational Meeting - Tuesday, July 2, 2024, 7:00 pm
2. Board of Education Meeting - Wednesday, July 17, 2024, 7:30 pm

Open Comment

XIII. OPEN COMMENT PERIOD

-L. Gifford, Director of ISS gave updates on benchmark testing for our current kindergarten classes. This group is our first PreK class.

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel

The Board adjourned to executive session at 7:58 pm to discuss Personnel issues. Motion made by M. Wikoff, seconded by P. Bush-Allen. Motion carried 5-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned from executive session at 8:47 pm. Motion made by G. Murello, seconded by M. Wikoff. Motion carried 5-0-0.

The Board adjourned, without further discussion at 8:48 pm. Motion made by P. Bush-Allen, seconded by M. Wikoff. Motion carried 5-0-0.

PLEASE PRINT YOUR NAME BELOW

June 18, 2024

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

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|-------------------|-----|
| 1. Gina Fairchild | 13. |
| 2. Molly Bello | 14. |
| 3. Beverly Murch | 15. |
| 4. Jennifer Marn | 16. |
| 5. Christine Cox | 17. |
| 6. Jennifer Lewis | 18. |
| 7. | 19. |
| 8. | 20. |
| 9. | 21. |
| 10. | 22. |
| 11. | 23. |
| 12. | 24. |